

TENDER

DSK Cox's Bazar office hereby circulates the tender for supply of **Construction Materials for 30 Deep Tube Well (DTW)** for the Host Community Program at Palongkhali, UKhiya, Cox's Bazar. Contractors are hereby requested to submit Price as per the following terms & conditions, specifications and schedule:

Terms and conditions:

1. Contractors may quote for the item under this request. The item shall be evaluated and a contract awarded to the technically and financially qualified firm(s) offering the lowest and quality evaluated price for the item.
2. Contractor's shall submit one Price Quotation on **Original Organization Pad** along with the **Original Form of Bid (Collected form DSK office: Palongkhali, Ukhiya, Cox's Bazar)** and along with the photocopy of **valid trade license, Bank Solvency/last 03-months Bank statement, similar work experience certificate**, and updated **VAT registration & TIN certificate. All bidders will submit at least 2 NOC from last working NGO/department.**
3. Contractor's quotation(s) in the attached format should be sealed in an envelope (**mentioning the Tender Reference** no. on the top of the envelop) clearly marked and addressed to and submit to the following address
**CARE-DSK Host Community Project office
Palongkhali Bazar, Ukhiya, Cox's Bazar**
4. As performance security money DSK will deduct 10% on total bill.
5. After one month from the completed the work order the deducted bill (10%) will be returned to the supplier.
6. The deadline for submitting of your quotation(s) by DSK Procurement Ddepartment is on **15th January 2019, by 03.00 pm and the tender will be opened at 04:00 pm on the same day. The suppliers are welcome to attend in the bid opening session**

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7. The successful and selected bidder will have to supply the materials and construction work within 15 days after receiving the work order.
8. Contractor's quotation(s) should be submitted as per the following instructions and in accordance with the attached schedule.
 - (i) **PRICES:** The prices should be quoted for the supply and construction of the items as mentioned. Prices shall be quoted in the currency of the Purchaser (BDT). Please quote the price of the supply/services and applicable **VAT** included on each item as mentioned in Schedule.
 - (ii) Applicable **TAX** will be deducted from the bills as per Govt. rules.

EVALUATION OF QUOTATIONS: Offers determined to be substantially responsive to the specifications enclosed will be evaluated by **comparison of their prices, good will and technical and financial qualifications**. In evaluating the quotations, DSK will determine the evaluated price for each proposal by adjusting the price quotation to correct any arithmetical errors as follows:

- (a) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
- (b) Where is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
- (c) If the situations of the supply need to change by the management, the bidder should accept the decision of the management.

AWARD OF PURCHASE ORDER: The award will be made to the bidder offering the lowest evaluated price and who meets the technical and financial qualifications.

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VALIDITY OF THE OFFER: Your quotation(s) should be valid for a period of **03 months (90 Days)** from the deadline for receipt of quotation(s)

9. Contractors are requested to **visit the delivery site before they quote the finally offer.** After that the offered price will be treated valid for at least 3 months. No argument allowed for changing of time.
10. Further information can be obtained from: Procurement Committee/Engineer, DSK, Palongkhali, Ukhiya, Cox's Bazar Office, Mobile: +8801833-834450 (Mr. Saddam-Engineer).
11. Under DSK procurement Policy bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DSK will reject a proposal for award, and will impose sanctions on parties involved, if it determines that the bidder recommended for award or any other party, has engaged in corrupt, fraudulent in executing the Contract.
13. Management reserves the rights to accept or reject part/whole of any or all applications (Schedules) without assigning any reason whatsoever.