



QUARTERLY PROGRESS REPORT

October-December 2010



Submitted to Shiree

DUSHTHA SHASTHYA KENDRA (DSK)

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ANNEX-3: QUARTERLY NARRATIVE REPORT BY NGO

- This report must be completed and signed by the Contact person
- The information provided below must correspond to the financial information that appears in the financial report.
- Please complete the report using a computer.
- Shiree management will reject any incomplete or badly completed reports.
- The answer to all questions must cover the reporting period as specified in point in 1.6

1. Description

1.1. Name of Recipient of grant contract: Dushtha Shasthya Kendra (DSK)

1.2. Name and title of the Contact person: Dr. Dibalok Singha

1.3. Name of partners in the initiative. N/A

1.4. Title of the initiative: Moving from Extreme poverty enhancing economic empowerment (capacity building, voice and rights) of extreme households.

1.5. Contract number: Shiree/DSK-8200

1.6. Start date and end date of the reporting period: **October 01 to December 31, 2010**

1.7. Target district and Upazila : Karail and Kamrangirchar slum under Dhaka district

2. Beneficiaries Households (women and men headed): 1755 for Year 1 and 5233 for Year 2 households.

Target and achievement of reporting quarter

Activity	Y-1			Y-2		
	Quarter Target	Quarter Achi.	Cumu.	Quarter Target	Quarter Achi.	Cumu.
BHH selection Primary	0	0	2327	1600	2632	5811
BHH exist (Verified)	0	0	1755	5200	5233	5233
Data Collection For BHH profile	0	0	1876	4893	3936	4570
BHH covered under savings	0	0	1755	3251	3476	4094
Group Formation	0	0	88	183	102	214
Courtyard session (general)	0	0	365	248	127	127
CBO Formation	0	0	18	38	47	47
CBO meeting	54	54	296	31	31	31
Beneficiary assessment for asset transfer	200	50	1998	1991	2725	2725
Asset transfer	0	39	1774	1395	1488	1488
Start-up Capital	267	203	383	76	0	0
Apprenticeship	0	0	86	60	1	1
Old age & disable allowance	0	0	305	1400	853	853
Food supplementation for Lactating & pregnant mother	0	0	107	775	451	451
Static clinic	136	136	597	123	117	117

Satellite clinic	118	111	547	205	124	136
Patient referral (voucher reimbursement & hospitalization)	125	58	142	294	37	38
Courtyard session (health)	160	174	267	203	274	279
Courtyard Session (Adolescents)	13	11	68	13	20	20
Medicine sale	27000	36568	105987	90000	27644	27644
Set-up Community water point	14	5	9	14	0	0
Set-up Community Latrine	21	12	18	15	0	0
Basic training for beneficiary	0	0	83	131	123	213
HH entrepreneurship training for beneficiary	0	0	65	127	128	137
CBO management Training	0	0	22	8	9	9
Training on Health Hygiene & WatSan for staff	0	0	1	1	1	1
Day Observation	0	0	3	0	0	0
LGI workshop	0	0	2	0	0	0

Detailed Budget Vs Expenditure (October to December 10,) : Shared Already

1- Give numbers to the activities based on grantee's one year detailed work/activity plan.

3. Assessment of implementation of activities

3.1. Activities and results

Please list all the activities in line with the final programme memorandum during the reporting period, for example

Activity 1:

Title of the activity: Primary BHH selection

Results of this activity: Total 2632 HH enlisted as primary beneficiary of the project. Immediate after verification by shiree, the verified HH will be considered as selected HH for the project. Group formation, savings deposition, profile data collection will be started accordingly.

Activity 2:

Title of the activity: BHHs exists

Results of this activity: In this reporting quarter we are handling 1st year 1755 BHH and 2nd year 5233 HH. We have set 5200 BHH as a target for the reporting quarter and achieve 5233 BHH. Kamrangirchar unit1 shown interest to work with more BHHs to cover the gap of year-1.

A numbers of migration is still challenging but the project is working to reduce to strengthening CBO and group cohesiveness.

Activity 3:

Title of the activity: Data collection for BHH profile

Results of this activity: A total of 1876 HH covered under BHH profile for year1 and 4570 for year 2.

Activity 4:

Title of the activity: BHHs covered under savings activities

Results of this activity: Savings is an activity through which we are trying to take initiatives for growing the saving tendency among the extreme poor people. At present DSK is able to cover all the 1755 existing HH under the savings for year 1 and 4094 for year 2. People are very much happy to get such type of opportunity to save even very small amount of money through this group support. Saving money is gradually increasing trend good to recover themselves at shock.

Activity 5:

Title of the activity: CBO meeting

Result of the activity: A total target of the year 1 for CBO formation was 20, but considering the number of BHH and their geographical locations total number of CBO has been formed at 18. And this number covered all the existing total number of BHHs. Through this CBO formation DSK would like to sustain their endeavours for raising voices of extreme poor BHHs in slum dwellers. CBO have received training and sits at monthly basis with the solutions of their individual and group business. They are monitoring the assets apart of their responsibility and instantly solved some problem if noticed any occurrences. We have formed 47 CBOs for the year2 against the target of 37.

CBO enterprise: During present quarter of program implementation process five CBOs from Kamrangirchar and another five CBOs from Karail have been selected to enroll into joint enterprise development. Considering advance potential level, this ten CBOs were being selected out of total eighteen CBOs in number. In Kamrangirchar inside a hired space fifteen looms are already being installed and buying zigzag machine is on process. From January 2011 training on loom operation and other related works will start in Kamrangirchar. Total 72 trainees have been selected form the beneficiary household members. Karail centre will be following the same selection and training process like Kamrangirchar.

By this time, a detailed work plan is designed for developing diversified business plan ensuring participation of the newly formed CBOs.

Activity 6:

Title of the activity: Beneficiary assessment for asset transfer

Result of the activity: Through using a prescribed format an initial business proposal are being collected from each BHHs by the FOs and then UM justify those proposal through interview and field verification after that note is being issued by the Unit Manager to Head office for getting approval and then next procedure has been done. Within this period a total number of 2775 proposals have been collected.

Activity 7:

Title of the activity: Deliver asset

Result of the activity: In the reporting quarter 1527 new HH received asset. A total of 3262 HH received asset from this project.

Activity 8:

Title of the activity: Start-up capital

Result of the activity: Total 383 HH received start-up capital to operate business. When the asset deliver will be completed the start-up capital distribution will be got force.

Activity 9:

Title of the activity: Apprenticeship

Result of the activity: Total 87 HH covered under the apprenticeship program. Project is searching diversified program and assessing feasibility for the target group.

Activity 10:

Title of the activity: Operate Primary health care activities (Static clinic and satellite clinic)

Result of the activity: For ensuring the support related to primary health of BHHs DSK started its services through static and satellite clinic operation during the last quarter. All five units operated 5 satellite clinics in five days in a week. Besides satellite clinic every day we had static cline to provide health service all the day long to our targeted beneficiaries. Through these services community peoples are getting counselling, free advice, and medicine in 50% reduced costs. Improving health and nutritional status. As a result they are showing more positive attitudes towards the project's activity.

Activity 11:

Title of the activity: Weekly Group Meeting

Result of the activity: After formation of group each week every F.Os has plan to sit together with them following two objectives; savings collection and courtyard session. Through these meetings BHHs are able to keep in touch for more interaction among themselves and the team bondage has been much stronger than previous. BHHs are take decision regarding their business initiatives and discuss other problems which hamper their daily lives. The deposit of saving and attendance rate of meeting is noteworthy.

Activity 12:

Title of the activity: Foundation Training:

Result of the activity: DSK-Shiree Project training team has conducted two batches of foundation training on **July and September** for its newly recruited project personnel. A total of 38 participants received the training. The objectives of the training were to provide orientation to the staff about the goal, objectives of the project, different tools and techniques to implement of the project, poverty, social mobilization, organization development, gender issue, savings, and others essential activities of the organization as well as the project. After receiving this training the staffs are much aware regarding their roles and responsibilities to implement this project.

Activity 13:

Title of the activity: Day Observation: Poverty day, 2010

Result of the activity: Extreme Poverty Day whole programme went very well with the efforts of DSK team members. DSK team had a brilliant contributions, excellent cooperation and participation in organizing the poverty day events including printing and designing of brochures, posters, working models, flowcharts, case studies, leaflets and training materials and other publications, pictures on different activities, stall display and management, Korail model set up, different product demonstrations and participation of the household beneficiaries in the stall, arrangement of refreshment/ foods, transportation and many other activities related to the poverty day events.



The shiree team has appreciated a lot the way presenting the Stall, Ensuring DSK Participation (specially in bringing more that 150 Extreme Poor BHH) at the event. A fruitful visit was arranged for Deputy High Commissioner of British High Commission at Karail. Korail team for organizing the visit for British Deputy High Commissioner and his team, ensuring the participation of household beneficiaries in opening sessions in very descent, disciplined and organized manner.

BHHs from Karail and Kamragirchar brought their products and stayed the field for the whole day.

A write up on “Eradication of poverty among slum dwellers” including DSK activities has also been published in the Daily Start on last Friday November 05, 2010.

3.2 Please list all assets –Including inputs such as seeds, fodder etc, and procurement (kind and cash) carried out for distribution to BHHs during the reporting period, giving for each procurement the amount, the procedure followed and the number of BHHs to be covered.

Activity 19:

Title of the activity: Advocacy and Lesson learning

1. Research & Advocacy Activities Major Activities:

Research and Advocacy activities:

Since 21st August 2010, two members' research team has been working for DSK-Shiree project. During last quarter October to December 2010, research team significantly contributed in research, documentation and dissemination of the project findings. Research team participated and contributed in following activities:

- Coordinating the poverty day events including the display of the stall and Deputy British High Commissioner's visit at Korail
- Published an article as op-ed on "Eradicating Poverty among Slum Dwellers" focusing the DSK-Shiree activities in the Daily Star of November 05, 2010;
- Conducted baseline of household tracking study using in depth historical case study;
- Research team participated in quarterly impact survey at 6 scale fund NGOs including DSK organized by Shiree.
- Have analyzed of quarterly survey data of 3 rounds received from Shiree and shared the primary findings within DSK_shiree project staff members.
- Participated in the "Lesson Learning Workshop" at Khulna organized by two scale fund partner organizations- SC-UK and Uttaran;
- Participated in number of training, workshop and meetings related to the research, advocacy and quarterly survey conducted by Shiree.

3.3 For non asset approaches: major economic related intervention.

-Conducted basic training to the beneficiaries.

- Conducted HH entrepreneurship training to the beneficiaries

3.4 Constraints and problems:

- Beneficiaries Migration: Internally shifted residence, within same slum and or outside of city, and even permanently shifting to the rural village.
- Frequent fluctuation of income of the BHH members, sometimes high and sometimes low, resulted the financial situation are getting more vulnerable of the BHH.
- As per PP and contract of DSK it is at least three months behind in its implementation.
- Snatching and toll collection

Measures are taken to overcome the problems and constraints:

- Making door to door follow-up visits to the beneficiary home and motivate them.
- Continuous hard working, extra hours working by the staff members and re- planning with extra manpower efforts.

describe any major difficulties experienced and actions taken for mitigation, in the management and/or implementation of project activities or achievement of the deliverables

Major Difficulties faced during the periods.

Migration: We are really struggling with migration and have to be developed mitigation strategy to address this situation. Migration from DSK-Shiree project as off today is about 63 with (29) and without assets. Some beneficiaries are not willing to obtain Assets from this project. A very few of the cases has been made dissolved through giving responsibility to CBO leaders. All the most cases it was not possible to trace out them further where they are living, they did not provide vouchers and bills are not yet adjusted. Few of them returned and trying to get into the business with the help of group members and CBO members

Other Accomplishment status of DSK-SHIREE project :

A.Honorable Deputy British High Commissioner's visit at DSK-Shiree Project areas at Korail slums of Dhaka city: On November 03, 2010, British Deputy High Commissioner Mr. Nick Low and his wife have visited DSK-*Shiree* project areas at Korail project sites.

During the visit he visited number of small business activities such as small grocery shops running by the extreme poor women beneficiaries, DSK health centre/ static clinic, sanitary latrine and training for the newly selected beneficiaries on "Entrepreneurship Development and Business Management (EDBM)". Mr. Nick Low inquired about the different aspects of the extreme poor women about their experiences in running business and how they are getting benefit from the project. The women explained that they have received training and getting continuous follow ups from DSK about their business activities. They are running the business successfully getting regular income which is contributing in their consumption and other family needs. In the static clinic number of patients were attended wanted to know how they are getting benefits from the program. Mr. Nick Low was impressed to see the training how the poor people being trained through best practices. All the activities are implemented by DSK (Dustha Shasthya Kendra) one of the scale fund partner organizations with the support from *shiree* project (Economic Empowerment Project) funded by UKaid and the Government of Bangladesh.



After the visit, Mr. Nick Low and his team had a remark, "The three of us thought it was terrific. Congratulations to all concerned on the project, which is truly life-changing. And thanks to you and all those who accompanied us for the tour."

A detailed report already shared earlier

B. CBO's Exposure visit of Kamrangirchar : A exposure visit for 9 CBOs (Community Based Organization) of Kamargirchar was organized on 12th October to 14th October,2010. No. of participants is about Thirty Seven (37).

This exposure visit of Karrangirchar with the Extremely Extreme poor households was supported to make the DSK fruitful and successful . CBOs that put all the efforts to make the programme happened. CBOs have been learned a lot during this visit specially NCVI and Rag unit, RBNS area organized by SETU of CARE . This is the way we will be able to learn, interact, and share our views and use best practices for minimizing our gaps and optimum utilization of the resources.

We also visited at RDRS to get an idea about Federation and their activities. It is good to see that that Federation had been registered under social welfare act, originated and cherished by RDRS. Well organized its organizational structure and its operational method. 33general body members have been elected by 400+

general members of the CBO. In due course the executive committee is elected by the general body members.

CBOs formed under Shiree have good potentials to replicate this model. RDRS charges 10% service charge which helps both the parties to be sustainable

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C. Annual Output Program Review(OPR):

team visited DSK on Wednesday 24th November'10 reach to K.Char by 8:45am. The team visited different activities of Scale and Innovation Fund NGOs during this period around the country. This is the part of the annual evaluation of the scale funded project.The OPR team consists of the following members:

Ms. Diana Dalton, Deputy Head of Office, DFIDB

Ms. Philippa Thomas, Lead Advisor, DFIDB



A detailed report already shared earlier

C. Lesion Learning Workshops organized by SCUK and Uttaran at Khulna: One of the DSK team members, Md. Abdul Baten, Coordinator- Research participated in a 3 days “Lesion learning workshop” at Khulna organized by SCUK (Save The Children, UK) and Uttaran. The workshop was held on November 23 to 25. Total 40 to 60 participants were present in different sessions of the workshop. The major participants were from DFID, Shiree Headquarter, Senior team members 6 Scale-fund NGOs (DSK, SCUK, NETZ, DSK, Uttaran, PAB and CARE), other partners of SCUK and Uttaran, and one innovation fund NGO-Shushilon. Team leader of Annual review team, Mr. Devid was also present in the workshop at first two days. On third day, an experienced and elected chairman from one of SIDR and Ayla affected areas of Kaira Union Counsel was participated to share his experinec about the The workshop venue was CSS Ava Centre at Rupsha, Khulna. Most of the discussion sessions were at one of the conference hall of CSS Ava Centre.

Major discussion was focused on working models, accomplishment, lessons learnt and challenges are facing during implementation of Shiree project from SCUK and Uttaran. A session was conducted by Ms. Malkamnes Alemu, Nutrition Adviser, DFID focusing needs and potentialities of nutrition component to incorporate with the field activities Shiree partners. Second day was mainly for field visits. Five different teams were visited at five different locations of SCUK and Uttaran working sites. Before dinner there was a discussion session with Mr. Devid. Third day all the team shared their findings and learning at the discussion session. After the sharing session, some other presentations were also there such as climate change from SCUK, private sector engagement from CARE, targeting lessons and best practices from Ms. Hannah of Shiree, Follow up on Poverty day from Mr. Shumon of Shiree and open discussion on the major challenges and opportunities of all scale fund projects. After closing session a cultural show program was performed by the cultural team of SCUK and Uttaran.

D. Business Development Consultant: A business development consultant was deployed for carrying out Develop a Business plan, Marketing plan and Sales plan detail business plan for the urban extreme poor in aligning with the DSK-SHIREE project’s goal. An agency/ individual will be contracted on behalf of DSK to carry out the task as per specifications narrated in the TOR. This will formulate Economic Empowerment activities/interventions for Extreme Poor Households for the 2nd Year CBO group business/ enterprise & entrepreneurship as well as to ensure support to CBOs group business already developed in the 1st Year .

4. Partners and other Co-operation

4.1 Performance in reporting quarter

- Special achievement(s)
- Areas of improvements: *what kind of assistance you have received or require from shiree or others*

In to the following areas SHIREE can provide support to DSK

- Preparing detail guideline for transferring asset,
- Sharing ideas for minimizing the migration of BHHs
- Providing technical support mid-term evaluation
- Early decision regarding GPS photograph for profile
- Early decision regarding HH who are vulnerable but own the living room
- Usefulness of shiree technical/management support:

Obviously SHIREE technical team's support is essential for smooth implementing the project activities; also it is needed in time and effective manner. But involving SHIREE management into each and every small issue for providing management support sometimes may lose the respect of real partnership approaches.

4.2 Where applicable, describe your relationship or links developed with any other organisations involved in implementation of the project:

- **Civil society (NGOs, networks, if any):** Urban poverty reduction is one of the new vicinity that has an opportunity to work which is indeed a huge challenge for the country and must be solved in order to solve all the other problems, like nutrition, food security, health etc. in Bangladesh. Involvement in Nutrition Working Group (NWG) of Bangladesh may contribute to address all of those.
- **Government agencies:** WASA, DESCO and LGED is linked with the DSK's activities all the while, they are also interested to be supported to this project.
- **Local government:** Within this period another workshop has been organized with the participation of local government and other service providing agencies representatives. With a view to built strong relations with them and ensure cooperation into the project implementation.
- Private sector
- Project created service providers/enterprises/company
- **Other third parties involved:** In Karail and Kamrangirchar area is the previous working area of DSK through operating another project. Therefore, there are some group of people as beneficiary as well as the CBO leaders. They are helping to implement the project activities like; beneficiary selection, meeting conduction, operate satellite clinics.

5. Visibility

How is the visibility of the Shiree/DFID contribution being ensured in the activities?

The Shiree may wish to publicise the results of Activities. Do you have any objection to this report being published on Shiree/DFID website? If so, please state your objections here.

We don't have any objection but duly acknowledgment/recognition would be highly appreciated

6. Please provide the next work plan and financial forecast

Financial forecast (Jan-March, 2011): Shared Separately

Contract budget line	<i>Rolling 3 month forecast of grant disbursement dates</i>			<i>Total (TK)</i>
	Amount of disbursement (Tk) due in month 1(Jan,10)	Amount of disbursement (Tk) due in month 2(Feb,10)	Amount of disbursement (Tk) due in month 3(Mar,10)	
Human Recourses costs				
Travelling				
Vehicle , Motorcycle & Equipments				
Office rent & Utilities				
Administration cost				
Operational cost				
Direct Delivery	15,900,500	16,616,000	18,392,000	50,908,500
Contingency				
Total Taka				
Management cost 3%				
Grand Total (TK)				

Work plan (Jan-March, 2011): Shared Separately with Financial forecast

Ref. No. ¹	Activity	Quarter -4 Target/plan			Budget	Remarks
		Month 1	Month 2	Month 3		
	Prepare B HH profile	579	140	-		
	Basic training for beneficiary	-	270	-		
	Courtyard session on Social Awareness					
	IGA training for beneficiary					
	Health hygiene training for staff					
	Court yard session on Health hygiene					
	Water sanitation training for staff					
	Courtyard session on Disaster					
	CBO formation					
	CBO management training					
	Hold CBO meeting					
	Install Water Point	14	14	14	2,190,000	
	Install Community Latrine	14	15	15	3,650,000	

1- Give numbers to the activities based on grantee's one year detailed work/activity plan.

****Note: Following the 1 year detailed activity plan DSK prepared an Annual Implementation plan. It has given aligning with it because the plan in MOU is not possible to follow now due to delay starting.**

Name of the contact person for the Activities Dr. Tofail Md. Alamgir Azad

Signature:

Location: Dhaka

Date report due: 15th January, 2011

Date report sent: 23th January, 2011

