



QUARTERLY PROGRESS REPORT

April-June 2011



Submitted to shiree

DUSHTHA SHASTHYA KENDRA (DSK)

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ANNEX-3: QUARTERLY NARRATIVE REPORT BY NGO

- This report must be completed and signed by the Contact person
- The information provided below must correspond to the financial information that appears in the financial report.
- Please complete the report using a computer.
- Shiree management will reject any incomplete or badly completed reports.
- The answer to all questions must cover the reporting period as specified in point in 1.6

1. Description

1.1. Name of Recipient of grant contract: Dushtha Shasthya Kendra (DSK)

1.2. Name and title of the Contact person: Dr. Dibalok Singha, Executive Director

1.3. Name of partners in the initiative. N/A

1.4. Title of the initiative: Moving from Extreme poverty enhancing economic empowerment (capacity building, voice and rights) of extreme households.

1.5. Contract number: Shiree/DSK-8200

1.6. Start date and end date of the reporting period: April 01 to June 30, 2011

1.7. Target district and Upazila : Karail and Kamrangirchar slum under Dhaka district

2. Beneficiaries Households (women and men headed): 1755 for Year 1 and 5233 for Year 2 households.

Target and achievement of reporting quarter

Activity	Year 1			Year 2		
	Qtr Trg	Qtr Achi	Cum	Qtr Trg	Qtr Achi	Cum
Beneficiary selection Primary	0	0	2327	0	0	5962
Beneficiary exist (Verified)	0	0	1640	0	0	5138
Data collection for BHH profile	0	0	1876	0	6	5261
BHH Covered under savings	0	19	1774	11	29	5155
Group formation	0	0	88	0	0	220
Courtyard session (general)	501	494	1351	718	677	1638
CBO formation	0	0	18	0	0	56
CBO meeting	54	56	405	168	171	353
Beneficiary assessment for asset transfer	0	0	1998	91	12	5273
Asset transferred	0	0	1769	368	139	4901
Start-up capital	0	26	541	892	736	781
Skill based training (apprenticeship)	0	0	95	21	47	112
Old age/disable stipend	0	0	316	1000	1034	1034
Pregnant/lactating mother	0	0	107	500	465	465

Activity	Year 1			Year 2		
	Qtr Trg	Qtr Achi	Cum	Qtr Trg	Qtr Achi	Cum
stipend						
Static Clinic	135	141	883	280	278	680
Satellite Clinic	124	87	755	243	227	600
Patient referral (voucher reimbursement & hospitalization)	0	62	354	145	241	479
Courtyard session (health)	140	115	1035	340	399	1059
Adolescent health care	7	6	80	35	38	90
Medicine sale amount	29000	29199	167608	65000	72478	180193
Install community water points	9	1	14	16	3	10
Install community latrines	12	5	38	15	3	7
Basic training for Beneficiary	0	0	82	0	0	216
HH Entrepreneurship training for Beneficiary	0	0	65	0	0	215
Training on Health Hygiene & WatSan for Staff	0	0	1	0	0	1
Day observation	0	0	5	0	0	1
LGI workshop	0	0	2	0	0	0

Detailed Budget Vs Expenditure (April to June 11,) : Shared Already

3. Assessment of implementation of activities

3.1. Activities and results

Please list all the activities in line with the final programme memorandum during the reporting period, for example

Activity 1:

Title of the activity: Primary BHH selection

Results of this activity: We have already completed 3rd year selection procedure as per our plan in the 1st quarter of 3rd year. Immediate after verification by shiree, the verified HH will be considered as selected HH for the project. Group formation, savings deposition, profile data collection will be started accordingly. Soon we will send the list of 3000 THH's to shire for verification.

Activity 2:

Title of the activity: BHHs exists

Results of this activity: In this reporting quarter we are handling 1st year 1640 BHHs and 2nd year 5138 HHs. A numbers of migration and slum eviction is still challenging for DSK-shiree project. But the project is working to reduce migration to strengthening CBO and group cohesiveness. We also trying to rehabilitee the evicted BHH and provide them necessary support from the project.

Activity 3:

Title of the activity: Data collection for BHH profile

Results of this activity: In this reporting quarter, the cumulative figure is 5261 covered under BHH profile for year 2.

Activity 4:

Title of the activity: BHHs covered under savings activities

Results of this activity: Savings is an important tool through which we are trying to take initiatives for growing the saving tendency among the extreme poor people as a wealth. At present DSK is able to cover all the 1640 existing HH under regular savings (1774 under savings) for year 1 and 5155 HHs' for year 2. People are very much happy to get such type of opportunity to save even very small amount of money through this group support. Saving money is gradually increasing trend good to recover themselves at shock.

Activity 5:

Title of the activity: CBO meeting

Result of the activity: Considering the number of BHHs and their geographical locations total number of CBO for year 1 & 2 has been formed at 18 and 54. In total 73 CBOs has been formed within 2 years of the project. This number covered all the existing total number of BHHs. Through this CBO formation, DSK would like to sustain their endeavours for raising voices of extreme poor BHHs in slum dwellers. CBO have received training and sits at monthly basis with the solutions of their individual and group business. They are monitoring the assets apart of their responsibility and instantly solved some problem if noticed any occurrences.

CBO Cadre: Selected and appointed 18 CBOs Cadre for our 1st year 18 CBOs. They started work at 1st June 2011. In the time DSK give them 7 days foundation training and we also brief them their job responsibilities. 1st year FOs worked with CBOs cadre in filed label. AM, UM and supervisor recently arranged a meeting and discuss with CBO Cadre and CBO executive committee. They said they have understood everything and able to carry out their job.

CBO enterprise: In this reporting period, 2 joint enterprise formed by 18 CBOs (1 in Karail and another in Kamrangirchar) has been produced its products and marketing it is local and international markets. This reporting period, 1300 PCs of Rugs product name 'Doormat' has been exported in Malaysia through a local buyer. This period several meetings hold in both units and a workshop in Karail for developing a business plan and business strategy towards developing joint enterprises.

CBO registration: Both CBOs have been registered under co-operative. Registration no of the Karail CBOs. is 01083 named Jogantar Shramojibi Coopartive Somity and 1080 named Joba Mohila Shomiti of Kamragirchar . It is one of our milestones that we crossed. Because, CBO is our main shelter where our targeted beneficiaries will be taken care. We hope CBOs able to operate in satisfactory institutionally, legally and CBOs able to find space for collective business. Now, we are providing is need to done right now give more support and effort to strengthen management capacity, leadership capacity, business capacity and accounting skills to mange CBO enterprises although they have gained all of those capacity in the meantime.

Activity 6:

Title of the activity: Beneficiary assessment for Joint Business

Result of the activity: Through using a prescribed format an initial business proposal are being collected from interested BHHs to do joint business by the FOs and then UM justify those proposal through interview and field verification after that note is being issued by the Unit

Manager to Head office for getting approval and then next procedure has been done. Within this period a total number of 12 proposals have been collected.

Activity 7:

Title of the activity: Deliver asset

Result of the activity: In the reporting quarter 139 new HHs received asset. A total of 4901 & 1769 HHs received asset from this project for year 2 and 1 respectively.

Asset monitoring system is in place to better management of DSK-Shiree provided assets, trouble shooting and tracking the income status of HHs. Immediate after providing assets monthly income, expenditure status collected and analyzed at HH level.

Activity 8:

Title of the activity: Start-up capital

Result of the activity: DSK-shiree project provided startup capital which in turn one of the necessary components to generate income for the households. During this reporting period a total of 26 from year 1 and 736 from year 2 BHHs received start-up capital to operate their business. Delivery of asset for 2nd year BHH's almost completed and request of start-up capital from BHH's increasing day by day.

Activity 9:

Title of the activity: Apprenticeship

Result of the activity: Total 47 HHs of year-2 covered under the apprenticeship program. Project is searching diversified program and assessing feasibility for the target group. 97 beneficiary are learning tailoring training (both unit of Karail).30th June we arranged 38 person exam. From final evaluation, 25 have qualified. We also submitted 62 BHHs participants list in DAM for 4 category skill training

Activity 10:

Title of the activity: Operate Primary health care activities (Static and satellite clinic, Patient referral and hospitalization & courtyard session)

Result of the activity: For ensuring the support related to primary health of BHHs DSK started its services through static and satellite clinic operation during the last quarter. All five units operated 5 satellite clinics in five days in a week. Besides satellite clinic every day we had static cline to provide health service all the day long to our targeted beneficiaries. Through these services community peoples are getting counselling, free advice, and medicine in 50% reduced costs. Improving health and nutritional status. As a result they are showing more positive attitudes towards the project's activity. DSK-shiree project Static clinic operated in 141 sessions for Y-1 BHH's and 278 sessions for Y-2 BHH's and Satellite Clinic operated in 87 sessions for Y-1 BHH's and 227 sessions for Y2 BHH's during this reporting period.

On the other hand patient referral activities achieved more than plan. As per our plan, we have only 145 patients referred and hospitalized during this period, but continuous demand from project areas we referred 241 patients under our voucher reimbursement & hospitalization activities.

Activity 11:

Title of the activity: Weekly Group Meeting

Result of the activity: After formation of group each week every F.Os has plan to sit together with them following two objectives; savings collection and courtyard session. Through these meetings BHHs are able to keep in touch for more interaction among themselves and the team

bondage has been much stronger than previous. BHHs are take decision regarding their business initiatives and discuss other problems which hamper their daily lives. The deposit of saving and attendance rate of meeting is noteworthy. In the reporting period total 12,65,290/- taka has been collected as saving amount. In total 37,66,793/- has been collected till to the reporting period. Courtyard session also hold as per our plan during this reporting period.

Activity 12:

Title of the activity: WatSan Activities

Result of the activity: DSK Shiree Project is basically a livelihood and poverty alleviation initiative with a built in WatSan component. After two years of project implementation, a simple survey was conducted by the project to access percent of beneficiary households under safe water and sanitation coverage and locates the BHHs that need assistance.

A simple data collection format had been used in the survey. Field officers (KA 2 and KC 1 & 2) filled up the survey sheet for his/ her respective BHHs through house to house visit. In KA 1 unit, unit management divided the slum among respective field officers and they filled up the survey format for respective area. Later unit management compiled the survey format and Sr. Project Engineer collected from respective unit and compiled them. Initially unit wise coverage and requirement was calculated and later all data were compiled and net coverage and requirement for 6000 BHHs were calculated. Manual calculation were done during the process and simple excel sheet was used for the calculation. **Detail report is available at DSK.**

Activity 13:

Title of the activity: Training

Result of the activity: DSK- Shiree Project has started 3rd year from April 2011. Training is the most significant activities of the Project. So that Training team has started Training related activities as per training plan. These training activities will be continued. This quarter training cell has completed 4 batches staff training and 150 batches BHH Training. This quarter we provide Refreshers training for BHH participants who got basic and training in last year. Learning and findings of the tarning are as follows:



- Can express their opinion with easily and tidily.
- Each and every body tells us about EDBM training. (Market survey, loss profit assess method, price fixing method, their responsibility etc.)
- In training session they have shared their running business condition. Maximum of them have shared their business running is good.
- All of the THHs trained on EDBM can calculate profit-loss assessment.
- THHs can maintain their accounts keeping (Accounts register)
- DSK has taken initiative vocational training program for them at free of cost. In the mean time somebody is working smoothly such as swing, beauty parlor, supervisor in Garment factory, Duster making,
- Now they became interested to cooperative business.
- Through training CBO members are aware their role and responsibility.

Activity 14:

Title of the activity: Rug industry by CBO

Result of the activity: We have put emphasis on creating eye-pleasing, innovative and interesting house ware products which have good potentials to maximize income-generating activities. The floor rug produced in a small scale handicraft industry has seen an increase in demand in the past few years. More and more people are seeking out handmade house ware items that are functional and eye-catching and at the same time comparatively affordable for people of all classes. Increase of concrete made houses in the cities and as well as in the villages in Bangladesh has heightened demand for door and floor rugs

In Kamrangirchor-1 unit, 34 beneficiaries have completed training on loom function and 5 beneficiaries have completed loth (gader) grading training in January. A committee has formed from CBO management committee to over all manage the loom industry. Marketing training also have been provided. We have made a list whose are interested to sell paposh . The workers have completed three months practice session of quick making and quality paposh. The handloom industry hired seven expert people for making paposh .Total paposh sold since inception total tk. 47293/.Total expenditure since inception Tk. 926687. Total paposh made since inception 3950 pieces (Sold-2541,Rest-1409).We need skilled manpower. So we hired 6 skilled person whose are expert making paposh now are working in hand loom industry. We need shift the hand loom industry another place to save house rent and doing more benefit.



40 THHs Beneficiary's received Training 45 days long training. At the moment at Karail CBO business Centre we have got about one thousand doormat stock and there is two sizes (30x50 cm, 35x60cm).By next week we are going to sell those products.

Activity 15:

Title of the activity: Advocacy and Lesson learning

1. 4th Lesson Learning Workshop:

The Economic Empowerment of the Poorest (shiree) programme and Dushtha Shasthya Kendra (DSK) organized a three day advocacy and lesson learning workshop May 3-5, 2011 to build awareness and explore opportunities to create livelihoods for the urban poor. DSK and urban poverty experts shared their views on the challenges around achieving sustainable impacts in poverty reduction. Representatives from the government, donors, NGOs, academics, private sector and poor communities were invited to discuss how they could build partnerships for better results.

The objectives of the workshop:

- To share the experience of DSK-Shiree Project as well as other development initiatives under shiree innovation fund;
- To advocate for the urban extreme poor households to have due attention for their better livelihoods at the local and national levels;
- Identify challenges, opportunities and recommended actions for further strengthening the urban extreme poor programs in the country.

Barrister Shafique Ahmed, Honourable Minister of Ministry of Law, Justice and Parliamentary Affairs, Chief Guest, said, "A strong pro-poor urban policy is required to ensure the rights of the urban poor."

Mr. Mihir Kanti Majumder, Ph.D. Honourable Secretary of Rural Development and Cooperatives Division (RDCD) of LGRD, expressed his commitment to addressing the challenges facing the urban poor.

The three day event began today with an advocacy workshop where stakeholders were asked to form groups and discuss possible ways forward. Mr. Jamil Ahmed, Chief, Journalism Training and research initiatives (JATRI), a project of USAID and BRAC University moderated the workshop. Some of the challenges discussed included dealing with disability - moving towards a more inclusive private sector, land tenure security, access to basic services and protecting children.



Dr. Dibalok Singha, Executive Director, DSK, said, "Cities and towns

are the main drivers of economic growth for the nation. Rural-urban migration cannot be stopped by stimulating the rural economy alone. To reverse this trend will require a dynamic response to rural infrastructure and macro level pro-poor growth as well as better planning in urban areas."

"In order to break the vicious cycle of inter-generational poverty, we must work to eliminate all forms of social exclusion and focus on women's empowerment," said Md. Asadul Islam, Joint Secretary and Project Director, EEP/shiree.

Tofail Md. Alamgir Azad, Ph.D. Project Director, DSK-Shiree project said that urban slum poverty reduction is interlinked many factors directly related to high rate of slum eviction and migration, retention of the income, inclusion govt. safety net program, increase organization capacity and land ownership etc need to be addressed at various level both by the Government as well as non-government organization, donors, private sectors through developing pro-poor urban slum strategy in their development initiatives. **A detailed report already shared earlier**

3.2 Please list all assets –Including inputs such as seeds, fodder etc, and procurement (kind and cash) carried out for distribution to BHHs during the reporting period, giving for each procurement the amount, the procedure followed and the number of BHHs to be covered.

3.3 For non asset approaches: major economic related intervention.

3.4 Constraints and problems:

3.4.1 Link with Market based instruments

3.4.2 Combination of apprenticeship, skill development and scholarship

- 3.4.3 Engagement with private sector
- 3.4.4 Migrations, Evictions and Disasters (Fire) Physical Environment in the slums
- 3.4.5 Slum power structure and intimidation

Measures are taken to overcome the problems and constraints:

- Making door to door follow-up visits to the beneficiary home and motivate them.
- Continuous hard working, extra hours working by the staff members and re- planning with extra manpower efforts.
- Revised planning for apprenticeship training
- Advocating different level to prevent eviction without rehabilitation

describe any major difficulties experienced and actions taken for mitigation, in the management and/or implementation of project activities or achievement of the deliverables

Major Difficulties faced during the periods.

Migration: We are struggling with migration and have to be developed mitigation strategy to address this situation. Migration from DSK-Shiree project as off today is about 63 with (29) and without assets. Some beneficiaries are not willing to obtain Assets from this project. A very few of the cases has been made dissolved through giving responsibility to CBO leaders. All the most cases it was not possible to trace out them further where they are living, they did not provide vouchers and bills are not yet adjusted. Few of them were returned and trying to get into the business with the help of group members and CBO members.

Eviction:

Kamrangirchor-3 has been affected by eviction on 12th May evening. Slum evicted from Bosila road to Buddijibi baribad road. Both side of road had no. of slums. That slums have evicted (300 one room house) by government authority. In those slums lived our 40(Approximately) beneficiaries also evicted. They evicted slum which in 8-10 meter both side of high way. In that slum lived our 40 beneficiaries. Program Director (PD), Program Manager, shiree Ms. Sutapa Paul have visited affected area discussed with evicted people. They(Govt) have planned that they will evict slum which in 8-10 meter both side of high way from Gabtali to Shuarighat about 6Km long. If they continue their eviction, our 150(Approximately) beneficiaries will be homeless. Since today our 40 beneficiaries have evicted.



Our field team visited affected slums, talked with the beneficiaries, assessing their need. We have already provided food (rice, potato, oil, pulse) cloth and utensil support as per their immediate need accordingly to our affected per HH. What is important here that our beneficiaries are urging to help them in building room for living and support them for house materials like bamboo, wood, polythene, etc. They will rent a place nearby where they would like to build kaccha one room house with support from DSK-Shiree project.

Eviction is more strategic issue in the slum. As all we know that the slums mostly have been established on public land. So there is a potential threat of eviction in all slums. Although number of development agencies including UNDP has protested against any eviction before ensuring the rehabilitation. During August and September, 2010, DSK observed two major evictions at Sattola slum and T&T (a part of Korail). But as per High Court ruling the government is responsible to ensure the rehabilitation first before any eviction which is not following by the government. DSK-shiree project provided immediate support like food, cooking materials, cloth support to recover such shock and will provide assets where it is lost.

A detailed report already shared earlier

Other Accomplishment status of DSK-SHIREE project:

A. Nutrition intervention in the Shiree program : Nutrition Programme Design Workshop” on 15th and 16th of June organized at BRAC CDM by Shiree and DFID.

The objective of the workshop is to,

- identify additional staffing requirements implementing partner and community levels, along with location suggestions for a potential training facility
- identify core beneficiary numbers that will be targeted through direct nutrition interventions by age and status category (i.e. number of adolescent girls, pregnant women, children under 2, and children under 5) at different geographical location from our scale fund partners, and
- a detailed implementation plan at partner level with specific management structure and responsibilities of staff at different level.

Following the workshop an **action plan for your own organization**, and a data collection template (the **nutrition resource planning document**, to identify targeted beneficiaries, staffing and training requirements) were prepared by each of the organization and sent it to shiree by Tuesday 28th June.

Audit:- Face Internal and external Shiree Audit. So, to thanks to all for their co-operation in this regard .

Visitor team:- GIZ, Shiree, LLW have carry out field visit at Karail DFID, Brac university and midterm evolution /Appraisal team visit our program in Karail slum. Field visit of GIZ team at Karail Slum on 23rd May,2011 for your information.

A team consisting 6 members from GIZ visited DSK-shiree project activity at Karail slum on 23/5/2011. Team leader – Mehadi Hassan (Coordinator GIZ) and among others Lina, Cristina, Anana were there. They were very much impressed to have a visit at DSK-shiree field activities. Activities they have visited were no. of beneficiaries IGAs, static clinic, CBO meeting, community latrine, apprenticeship training. They were briefed about CBO business. They are running the business successfully getting regular income which is contributing in their consumption and other family needs.

Especially all of the visitors were paying attention to the health program, CBOs and CBO business. They remarked that DSK approach is a good for sustainable development. They thanked to DSK and CBO members for arranging such a excellent visit with a short notice. They told they have perceived many things and learn more. They also remarked that this is the

way we will be able to learn, interact, and share our views and use best practices for minimizing our gaps and optimum utilization of the resources

4. Partners and other Co-operation

4.1 Performance in reporting quarter

- Special achievement(s)
- Areas of improvements: *what kind of assistance you have received or require from shiree or others*

In to the following areas SHIREE can provide support to DSK

- Preparing detail guideline for transferring asset,
- Sharing ideas for minimizing the migration of BHHs
- Providing technical support mid-term evaluation
- Early decision regarding GPS photograph for profile
- Early decision regarding HH who are vulnerable but own the living room
 - Usefulness of shiree technical/management support:

Obviously SHIREE technical team's support is essential for smooth implementing the project activities; also it is needed in time and effective manner. But involving SHIREE management into each and every small issue for providing management support sometimes may lose the respect of real partnership approaches.

4.2 Where applicable, describe your relationship or links developed with any other organisations involved in implementation of the project:

- **Civil society (NGOs, networks, if any):** Urban poverty reduction is one of the new vicinity that has an opportunity to work which is indeed a huge challenge for the country and must be solved in order to solve all the other problems, like nutrition, food security, health etc. in Bangladesh. Involvement in Nutrition Working Group (NWG) of Bangladesh may contribute to address all of those.
- **Government agencies:** WASA, DESCO and LGED is linked with the DSK's activities all the while, they are also interested to be supported to this project.
- **Local government:** With a view to built strong relations with LG and ensure cooperation into the project implementation marinating liaison, co-ordination.
- **Private sector:** It is important to have collaboration with private sector to penetrate market by the extreme poor people products.
- **Project created service providers/enterprises/company**
- **Other third parties involved:** In Karail and Kamrangirchar area is the previous working area of DSK through operating another project. Therefore, there are some group of people as beneficiary as well as the CBO leaders. They are helping to implement the project activities like; beneficiary selection, meeting conduction, operate satellite clinics.

5. Visibility

How is the visibility of the Shiree/DFID contribution being ensured in the activities?

The Shiree may wish to publicise the results of Activities. Do you have any objection to this report being published on Shiree/DFID website? If so, please state your objections here.

We don't have any objection but duly acknowledgment/recognition would be highly appreciated

6. Please provide the next work plan and financial forecast

Financial forecast (July-August, 2011): Shared Separately

Contract budget line	Rolling 3 month forecast of grant disbursement dates			Total (TK)
	Amount of disbursement (Tk) due in month 1(July,11)	Amount of disbursement (Tk) due in month 2(August,11)	Amount of disbursement (Tk) due in month 3(September,11)	
Human Recourses costs				
Travelling				
Vehicle , Motorcycle & Equipments				
Office rent & Utilities				
Administration cost				
Operational cost				
Direct Delivery	47,5,4675	37,5,8675	74,2,8675	1,59,42025
Contingency				
Total Taka				
Management cost 3%				
Grand Total (TK)				

Work plan (July-September, 2011): Shared Separately with Financial forecast

Name of the contact person for the Activities

Tofail Md. Alamgir Azad, Ph.D

Project Director

Signature:

Location: Dhaka

Date report due: 15th July, 2011

Date report sent: 11th July, 2011